

MINUTES OF THE MEETING OF THE TOLBOOTH MUSEUM TRUSTEES HELD AT  
STONEHAVEN COMMUNITY CENTRE ON 1ST AUGUST 2018

1. Present: Cressida Coates (CC), Bill Emslie (BE), Tom McPherson (TM) and Clare Thomas (CT)

2. Apologies: Gordon Ritchie, Mary Sutcliffe, Dennis Collie, Jim Bruce, Louise Coates, Andrew Newton, Ian Balgowan and Gwynne Stewart.

3. Welcome: The Chair welcomed everyone to the meeting especially Bill Emslie on his return to health after his operation.

4. Minutes of the last meeting were accepted.

5. Matters Arising:

CC has still not been able to contact Craig Elliot and she believes he is on holiday.

Moira Marshall has not been contacted.

New volunteers have been contacted.

There will be a reminder to volunteers sent out with an update to record footfall and takings.

Mary will ask a few volunteers if they will give talks to local groups.

6. Chair's report: CC will compile a volunteer update.

7. Treasurer's report: None

8. Secretary's Report: None

9. Curator's Report: Louise is taking photos of artefacts and putting them on data base. There was a reminder that information about some artefacts can be found on the computer.

10. Clock Tower: The TV is continuing to be a problem. Tom has looked at it and wondered whether the TV had done so itself, maybe a power surge, or that they had been accidentally changed by someone. TM will monitor the situation.

11. Shop Report: There was a short discussion about the layout of the shop. CC would contact Dennis. It was suggested that there should be an inventory of the location of stock to avoid having to search all over the museum! More Polo/t-shirts required.

12. Events: None to be reported except that a small group from Newton Dee had visited last Sunday. They may contact us about a further visit some time.

13. AOCB:

The water heater in the kitchen appears not to be working. CC will check whether this was sorted along with various other repairs earlier in the year.

It had been mentioned that the lights in the East Room were not as bright as elsewhere. Could some of the bulbs be replaced with something a little brighter?

14. Date of Next Meeting:

29th August 2018

AGM to be held on 26th September 2018