Meeting of the Stonehaven Tolbooth Association (STA)
Wednesday 8th July 2026
Tolbooth Museum

Agenda

1 Welcome
2 Apologies
3 Minutes of previous meeting
  a) acceptance
  b) matters arising
4 Chair's report
5 Treasurer's report
6 Secretary's report
7 Property
8 Events report
9 Collections report
10 Curator's report
11 Shop report
12 AOCB
13 Future date

Minutes

Present. Cressida Coates (CC), Andrew Newton (AN), Gordon Ritchie (GR), Clare Thomas (CT), Louise Coates (LC1), Douglas Cusine (DCu), Mary Sutcliffe (MS),

1 Welcome.

CC welcomed the trustees.

2 Apologies. Neil Smith (NS), Dennis Collie (DC), Lorna Collie (LC2), Lindsay Petrie (LP), Tony Dodd (TD)

3 Minutes of previous meetings.

a) Acceptance. The previous minutes of 3rd June 2026 were accepted.
b) Matters arising.

Summary of Action Points		Report
Contact Garlogie Group. Current situation unknown	**LP**	Ongoing
Continue investigating tour operators	**TD**	Ongoing
Contact Council again over storage space	**AN**	See Secretarial report
Confer over Facebook password	**NS/MS/ CT**	MS and CT both reported that they had experienced exclusion as administrators from the museum's Facebook page and it was decided to accept NS's proposal to set up a new page. NS to action.
Follow up Mackie Academy contacts	**TD**	Ongoing
Write supporting letter to Chair of Men's Shed.	**CC**	Done

Review ground beneath bench	**AN**	See Secretarial report
Review gift options for Jim Malcolm.	**DCu**	Speak to Phil Carr
Discuss signage with Men's Shed	**DC**	The like for like replacement for the sign destroyed by storm Ingrid in January was installed on 6th July. Many thanks to DC and the Men's Shed for the new sign.

Action Points
LP Contact Garlogie Group.
TD Continue investigating tour operators.
NS Set up new Facebook page
TD Follow up Mackie Academy contacts
DCu Speak to Phil Carr

4 Chair's Report (CC)

Two new volunteers have joined STA – Lena Prothero and Alison Campbell. There has been no further contact with Cherleyne McGregor and CT will pursue. DCu reminded CC that he had sent an email about a student keen to join STA; CC apologised for overlooking this email

Action Point.
CC/CT to chase up potential volunteers.

5 Treasurer's Report (DC)

DC is on holiday and ran out of time to produce a report before departure.

6 Secretary's Report (AN)

From Matters Arising.
Bench – AN met with Jim Stephen and the latter agreed to dig out the Council laid base and lay an appropriate base which will be in more keeping with the surrounding environment. The task is completed; Jim has donated his time but will invoice for materials.

Storage. GR and AN met with Tim Stephen for an onsite visit to the Survitec building. Tim pushed the Council argument that the building was a danger to the public but he had no evidence to back up this assertion. A further point was that demolish of the building was necessary to permit the redevelopment of the harbour; however Tim was unable to provide a time frame or any ideas on the redevelopment. Tim accepted STA's arguments and promised to review the situation with relevant colleagues. Perhaps there is a ray of hope but, if there is, it is very faint.

Monthly report.
We can expect to receive the donation of the Inner Wheel regalia sometime after August.

On 9th May Amy Miller of AMS requested a visit to the museum and at the same time would bring the 'Richard Scott penknife' as a permanent loan to Stonehaven. No further communication from Mintlaw but in the interim Richard has contacted me twice asking on the situation. Think he is going to raise the issue again with Mintlaw.

7 Property

Paul Mair has asked his solicitor to draw up a lease based on the MOU (version 3). Paul will bear the cost and once it arrives AN will circulate to GR, DCu and CT for comment. Although the MOU grants Paul the

right to operate in the Courtyard in August 2026 he has intimated that he may not have a suitable unit by that time. However, he will still pay the rent as agreed in the MOU.

Waiting for a quotation to install a sub meter to monitor power consumption in the Courtyards.

Current situation on STA's responsibilities on the newly acquired part of Tolbooth building:

- Building insurance in place
- Public and Employer Liability renewed
- Rates – we have gained complete exemption
- Electricity – supplier appointed but DC still negotiating on price
- Water – Business Stream appointed, first invoice due 29th July but exemption applied for
- Fire etc. – Company appointed for checks. First inspection September?

AN was unsure of the location of the Fire Risk Assessment/Register; GR will locate.

Action Point
GR Locate Fire Risk Register

8 Events Report (CT)

10th July. Pauline Cordiner will be story telling in the Courtyard (if weather suitable).
11th July. Corn Dolly workshop in museum.
19th July. Lace Maker (inside 13.30 – 15.30).
30th August. Mackerel smoking.
19th/20th September. Doors Open Days.

Other events with no agreed dates:
Natalie with an Art Studio on a weekend later in the season
Jack McPherson – sometime in August (weather permitting)

The Summer Trail has been re-activated, thanks to CT and MS.

9 Collection Report (GR)

This is still ongoing. GR has been trying to source a suitable bookcase but so far unsuccessful. It was mentioned that the Furniture Lodge was closing down and it may have something suitable.

The museum has received an enquiry from the RW Thomson Rally committee asking whether we had their trophies. The committee were quite clear that no such trophies have ever been in the possession of STA.

10 Curator's Report (LC1)

LP is going to purchase one storage box as a sample to be reviewed by the committee.

11 Shop Report

Bill Emslie has dropped off examples of new products created by the Men's Shed; they include leather bookmarks and two sizes of clock. LC2 to review on her return.

Action Point
LC2 Review new samples from Men's Shed

12 AOCB.

Collection of Seaman's papers. DCu has received a collection of papers although there does not seem to be any of relevance to Stonehaven. TD to review?

Stanehyvn Tolbooth Times. This will be produced before 10th July.

New Fireball video. LC1 will investigate whether the new video can replace the old version currently be played in the auditorium.

Action Point.
LC1 Replace old Fireball video with new edition.

13 Date of next meeting

Wednesday 12th August

Andrew Newton
12th July 2026

Secretary
Stonehaven Tolbooth Association (Tolbooth Museum)
SC043279

Summary of Action Points	Person
Contact Garlogie Group. Current situation unknown	**LP**
Continue investigating tour operators	**TD**
Set up new Facebook page	**NS**
Follow up Mackie Academy contacts	**TD**
Speak to Phil Carr	**DCu**
Chase up potential volunteers	**CC/CT**
Locate Fire Risk Register	**GR**
Review new samples from Men's Shed	**LC2**
Replace old Fireball video with new edition	**LC1**