

Meeting of the Stonehaven Tolbooth Association
Wednesday 1st June 2022
Tolbooth Museum
Agenda

- 1 Welcome
- 2 Apologies
- 3 Minutes of previous meeting
 - a) acceptance
 - b) matters arising
- 4 Chair's report
- 5 Treasurer's report
- 6 Secretary's report
- 7 CAT and Grants - update
- 8 Events report
- 9 Collections report
- 10 Curator's report
- 11 Shop report
- 12 Clock Tower report
- 13 AOCB
- 14 Future date

Minutes

Present. Cressida Coates (CC), Andrew Newton (AN), Gordon Ritchie (GR), Douglas Cusine (DCu), Clare Thomas (CT), Mary Sutcliffe (MS)

1 Welcome. CC welcomed the Trustees to the meeting which followed the SGM; understandably the competing Scotland football match was another big attraction..

2 Apologies. Louise Coates (LC), Jim Bruce (JB), Graham McIntosh (GM), Ian Balgowan (IB), Liz Ritchie (LR), Dennis Collie (DC)

3 Minutes of previous meetings.

- a) **Acceptance.** The previous minutes of 27th April were accepted
- b) **Matters arising.**

Action Point	Person	Report
Place a volunteer advert on Facebook	LR	To be done
Investigate digital sales/donations.	DC/AN	Done and accounts have been reconciled
Contact JB re gazebo	???	JB's gazebo will be acquired for next courtyard event. However, there is a belief that STA cannot continued to rely on JB and serious consideration will be given to purchasing one for STA. It was decided that storage was not a problem but the issue of sufficient manpower to erect and dismantle still requires further discussion.
Investigate damaged frame/panel	GR/DC	GR has new fittings, will liaise with DC
Purchase 2 x size 10 fleeces	LR	Done

Action Points.

LR to place advert on Facebook

STA to continue discussion on new gazebo

4 Chair's report (CC)

Still gathering up to date information on members; eventually there will be two lists – one for 'volunteers' and the other for 'friends' (non-volunteers).

There are still gaps in the June rota and CC will re-circulate in the hope of more spaces being covered.

CC and her husband will put up bunting tomorrow for the Platinum Jubilee.

5 Treasurer's report (DC via email)

The summary of financial activity for the period 1st to 30th April is as follows:

Income

Barrel Donations	347.42
Digital receipts	130.96
Cash Sales	<u>228.95</u>
	£707.33

Expenditure

Picturecell Productions	125.00
Mearns Writers	<u>10.00</u>
	£135.00

Notes from the Daily Sheets

No Dunnottar Castle magnets

Out of 2nd class stamps

Out of some postcards.

Action Point.

CT & MS will check shop items.

6 Secretary's report (AN)

Lindsay Richardson (Dunnottar Castle) wants new photographs of the museum interior. She will be invited down to take her own images and a request submitted for images of the castle.

A request on the website from a potential visitor who wishes to visit the museum whilst carrying her dog. No obvious issues and a note placed in the museum diary.

Information on two new volunteers (Lindsay Petrie & Patricia Roden) passed to CC.

New DVD player installed for Fire Balls video.

Action Point

AN to liaise with Lindsay Richardson.

7 CAT and Grants (GR)

Covered at the prior SGM meeting which passed resolutions to amend the constitution; however, DCu suggested that this might be an opportune time to present STA's CAT situation to the Councillors serving on the Kincardine & Mearns Area Committee, especially as there are new faces as a result of the recent local government elections.

Action Point.

GR to inform Area Committee Councillors on current CAT situation.

GR to inform Diane Henderson (AC) that constitution has been changed.

8 Events report (CT)

There will be school visits from Dunnottar Primary on 8th June and Mill O Forest Primary on 10th June.

Sunday 12th June there will be the result of the art competition and also Story Telling.

On 18th IB will guide a group from IHBC summer school around the museum and harbour.

On 26th the Grampian Spinners and Weavers make a return.

Other forthcoming events could include:

- Newtonhill Junior Pipe Band (early July)
- A repeat of last year's net rigging and fireball construction
- A repeat of last year's fish smoking
- Children's entertainment by Angus and Gary
- Summer concert by the Bell Ringers and Mearns Singers (?)
- Folk Club event for Ukraine (?)
- 30th July Neil Young and the Writers
- 17th & 18th September Doors Open Days

The 8th July will be keep free as that is the Folk Festival weekend.

The museum will be closed on Friday 15th July for a private wedding.

9 Collection Report

Nothing to report

10 Curator's report (LC)

Nothing to report

11 Shop report (LR)

Will check items listed in DC's report

12 Clock Tower report (AN)

Nothing to report

13 AOCB.

End of season concert. MS asked for suggestions but nothing obvious around the table. A further discussion will be required nearer the time.

New DVD player. DCu reiterated his previous comments about replacing the machine beside the office door. At this stage there were no positive comments but this is an issue that has to be addressed.

Frequency of meetings. DCu questioned the usefulness of monthly meeting but others thought it was necessary in the busy summer season. From autumn onward the frequency could be scaled back.

13 Date of future meeting

Wednesday 29th June. DCu and MS offered their apologies.

Andrew Newton
2nd June 2022

Stonehaven Tolbooth Association (Tolbooth Museum)
A Scottish Charitable Incorporated Organisation (SC043279)

Summary of Action Points

Action Point	Person
Place a volunteer advert on Facebook	LR
Continue discussions on new gazebo	STA
Check shop items listed in Treasurer report	MS/CT
Liaise with Lindsay Richardson	AN
Inform Area Committee Councillors on current CAT situation	GR
Inform Diane Henderson (AC) that constitution has been changed.	GR