

Meeting of the Stonehaven Tolbooth Association
Wednesday 24th April 2021
Virtual Zoom Meeting
Agenda

- 1 Welcome
- 2 Apologies
- 3 Minutes of previous meeting
 - a) acceptance
 - b) matters arising
- 4 Chair's report
- 5 Treasurer's report
- 6 Secretary's report
- 7 Curator's report
- 8 Clock Tower report
- 9 Shop report
- 10 Events report
- 11 AOCB
- 12 Future dates

Minutes

Present. Cressida Coates (CC), Andrew Newton (AN), Gordon Ritchie (GR), Liz Ritchie (LR), Louise Coates (LC), Douglas Cusine (DCu), Clare Thomas (CT), Dennis Collie (DC), Jim Bruce (JB), Graham McIntosh (GM)

1 Welcome. CC welcomed the trustees, especially JB as it was his first Zoom meeting.

2 Apologies. Mary Sutcliffe (MS), Ian Balgowan (IB)

3 Minutes of previous meetings.

a) Acceptance. The previous minutes of 10th February were accepted

b) Matters arising. It was agreed that all matters arising had been completed.

a) Acceptance. The previous minutes of 23rd March were accepted

b) Matters arising.

Action Point	Person	Action
Contact volunteers with update on re-opening	CC	Done
Contact Jill Walker of Bridgfield Cleaners	CC	This action was not proceeded with as IB, DCu and JB had done a deep clean and LR,CC,LC and CT will undertake a final 'tidy up' before re-opening
Erect new display boards	GR/DC	These will be erected in the next couple of days.

4 Chair's report (CC)

The museum will re-open on Saturday 1st May, initially weekends only. CC has had an encouraging response from existing volunteers although several would prefer to work with individuals with whom they worked closely with on previous rotas.

5 Treasurer's report (DC)

DC provided the committee with a summary of financial activity from 10th February 2021 to 21st April 2021.

Income

Amazon Prime	5.93
Book sales	326.00
	£331.93

Expenditure

Prographix (Display Boards)	765.00
New sign (DCu)	37.20
	£802.20

6 Secretary's report (AN)

AN conveyed to Ngairé Stanaway (Tolbooth Restaurant) the committee's decision to turn down the request to use the Outer Courtyard; there has been no communication since.

AN will circulate after the meeting details of a Volunteering website to be run by Aberdeenshire Council.

7 Curator's report (LC)

LC reported that she will update the asset register with regard to George Strang's geology collection as his widow wishes to take back some items but the remaining collection will be donated to the museum. JB and CC will liaise with Irene Strang and her daughter.

8 Clock Tower report (AN)

The Council have now re-visited the Tower and state that it requires maintenance in the display area and with the electrics. The Council will keep STA informed on progress.

9 Shop Report (LR/MS)

LR has met with Gwynne Stewart and the latter has passed over all her documentation.

GR reported that the second run of Stonehaven Shops should be available by the end of April.

10 Events Report (CT)

CT reported that Globus tours have confirmed that they will not be running any tours before June.

CT has written to the three local primary schools (P5 – P7) suggesting an art competition themed on the harbour or museum; waiting for feedback.

Progress has been made in sourcing events that could be held either in the Outer Courtyard or within the museum. Negotiations are advanced for:

- Net mending
- Making corn dollies
- Spinning

- Bothy Ballards

JB has offered his gazebo if the weather is inclement.

DC will contact the Stonehaven Folk Club to ascertain whether they would like to perform at some time in the future.

Action Point

DC to contact Folk Club.

11 AOCB.

Collections Sub Group. GR requested that this becomes a standing item for future agendas. He will set up a date for the next meeting. CC to action.

Old images. Val Harper of Sharper Images has been working on restoring the collection of old images and so far has produced roughly 150 improved images complete with revised text. The new images are of a good quality and will much improve the displays in the entrance area. GR and DC are meeting on Friday to arrange the display boards.

Display Panels. It is estimated that there will be three 'spare' panels and these will be used to host information on:

- Capt. Barclay
- R W Thomson
- Local schooling?

Shelving. The new shelving in the North Room needs to be utilised. DCu suggested placing model boats on the shelving but JB thought they would be difficult to view. DC committed to creating a lighter colour background and CT suggested hanging items off the edge of the shelf. DCu will check with Ron Leiper on the load bearing and report back.

Publicity for re-opening. LR and CT will arrange information on Facebook and Instagram and CC will check on the Scottish Government guidelines for museums.

Mearns Writing Group. A previous meeting had suggested a formal link between the two organisations but on reflection the link between the two organisations is not as strong as first believed. However, if the Mearns Writing Group produces any relevant podcasts STA will provide publicity.

H S Taylor Loan. DCu reported that there was considerable interest in the rent book pertaining to the William Burness farm at Clochanhill.. Copies have been sent to Glasgow University and the Robert Burns World Federation. Representatives from the latter may journey to Stonehaven to view the book.

Stanehyve Magazine. The archiving of the magazine is completed and GR is considering where to store the information.

New signage. DCu proposes to hang the new Museum directional sign on the white railings opposite the Public Toilets.

DVD Players. DCu reminded the committee that two of the current players are defunct and the Trustees are previously agreed to replace them. DC and GR will investigate further.

MGS Grant. DCu is anxious to progress with the work on the publicity to be funded by MGS and will contact Karen Stewart (of Little Miss Piggy) in order to set up a meeting with the Trustees. LR will organise the Zoom meeting.

Historical Consultant. The committee had previously agreed to use STA funds to contract Fiona-Jane Brown to provide historic information on selected past Stonehaven residents. DCu has had recent difficulty in re-establishing contact but will persevere.

University Links. LR mentioned that a number of visitor organisations are making links to local universities and this could be a future option for STA.

Capital Asset Transfer (CAT). In advance of the next CAT meeting on 28th April there was another wide ranging debate. GR has completed most of the relevant form.

Action Points

CC to add Collection Sub group as standing item on agenda.

DC/GR to investigate provision of new DVD players

12 Date of future meeting

19th May (via Zoom)

Andrew Newton

30th April 2021

Stonehaven Tolbooth Association (Tolbooth Museum)

A Scottish Charitable Incorporated Organisation (SC043279)

Summary of Action Points

Action Point	Person
Contact Folk Club	DC
Add Collection Sub group as standing item on agenda	CC
Investigate provision of new DVD players	DC/GR