

Meeting of the Stonehaven Tolbooth Association
Wednesday 15th February 2017
Community Centre

Agenda

- 1 Welcome
- 2 Apologies
- 3 Minutes of previous meeting
 - a) acceptance
 - b) matters arising
- 4 Chair's report
- 5 Treasurer's report
- 6 Secretary's report
- 7 Curator's report
- 8 Clock Tower
- 9 Shop report
- 10 Events report
- 11 AOCB
- 12 Date of next meeting

Minutes

Present. Cressida Coates (CC), Bill Emslie (BE), Louise Coates (LC), Ian Balgowan (IB), Clare Thomas (CT), Jim Bruce (JB), Tom Macpherson (TM), Gordon Ritchie (GR), Mary Sutcliffe (MS), Gwynne Stewart (GS)

In attendance Douglas Cusine (Chair of Stonehaven Heritage Society)

1 Welcome. The Chair welcomed Gordon Ritchie and Douglas Cusine to the meeting as well as all other members of the Committee.

2 Apologies. Andrew Newton (AN) and Dennis Collie (DC)

Absent. None

3 Minutes of previous meeting.

a) Acceptance The previous minutes of 11th January 2017 were accepted.

b) Matters arising

Action Points	Person	Action
Redesign leaflet and submit for trustee approval	DC	On Going
Refer back to Rosalind Russell	CC	Still on going
Liaise with Architect over Extension Planning Extension	AN	See Secretary Report
Spreadsheet of Artefacts	DC/LC	Still on going
Contact President of Stonehaven Ladies Probus Club	AN	See events
Contact Gordon Richie	AN	See AOCB
Inner Courtyard	CC/BE	See Chair Report

4 Chair's report (Cressida Coates)

The Chair welcomed Gordon Ritchie and Douglas Cusine to the meeting.

February rota is complete.

Visitor numbers for January are 882 to the Museum and 276 making a total of 1158.

We welcome a new volunteer Fiona Hill.

A meeting was held with Gordon Ritchie and Douglas Cusine of the Heritage Society and as a result of which GR agreed to be co-opted on to the Committee. This should result in a greater co-operation between the two organisations to their mutual benefit.

The courtyard behind the Museum. CC and BE have been dealing with this and Aberdeenshire Council Environmental Health Service. It had been noted that there were rats attracted to the food waste and Environmental Health are going to speak to the Restaurant. Pest Control appears to have been successful and there have been no more sightings. Thanks to JB for helping to clear the Courtyard.

5 Treasurer's report (Dennis Collie)

Report received in Dennis absence:-

Income – donations	£276.04
Sales	£196.50
Grants Etc	£60.00 (£30.00 from Ian and £30.00 from George)

Total	£532.54
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Expenditure

Admin	£3.99 (Visitors Book)
BC	£15.00 (Bank Charges)
Stock	£90.00 (Lucky Dips)

Total	£108.99
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6 Secretary's report (Andrew Newton)

In Andrew's absence:-

1 Several meetings with the architect:

- All responses to the application considered and most are trivial and pose no threat to the project. A couple were considered more vexatious rather than legal planning objections. However the Council's conservation officer has requested 2 further surveys a) a detailed condition of the existing building – we have commissioned the architect to carry out the survey b) a detailed

analysis of the historic construction – we asked the Scottish Lime Centre to tender for the task and the quote has been circulated to the committee for approval. Unanimous approval (10 voted yes with exception of Jim who cannot be reached by email). Lime Centre will be commissioned.

- Some further drawings are required and these will be produced by the architect under the existing contract that we have with him.
- All the extras are increasing the time frame and we have agreed with the Planning Dept of a new deadline of 30th April for a decision. This decision will be made by delegated authority. It can be said that all the omens are good with considerable support from the Council.

2 Aberdeenshire Council have requested a meeting with members of the committee to discuss ownership of the Tolbooth and future plans. Set for Monday 27th February.

3 Been in contact with our potential intern and the first emails were positive. Amanda has come back with some proposed dates and I have asked her to liaise with Cressida on a suitable date. (Action by Cressida).

4 Subsequent to requests in December for information for 2 magazines I can report that nothing appears to be in the January Flybe magazine and the Your Stonehaven (D C Thomson) publication is a mystery. Evidently the first publication was in September 2016 although no one (including the Library who had requested copies) has seen it. No sign of the second edition !! You win some, you lose some. **Your Stonehaven 2nd Edition received and there is a piece on the Tolbooth Museum.**

5 I have been approached by STP asking whether we wish to sponsor the land train as we did in 2016. Discounted price of £75 to display the sign on the train for the 2017 season. Decision required by the committee. **Agreed to go ahead**

6 Invitation to Doors Open day (To be discussed). **Agreed to go ahead**

7 Contacted Brian Duthie again on 4th February re lighting but no response. Think that this is the 4th email ignored.

8 Meeting with Fiona Clark (ACMS) on Tuesday 7th Feb. Her first visit to museum, so not sure of her reactions although she said all the right things on the day. Obviously bears a heavy workload, so unsure how much help she can offer although she mentioned mentoring for accreditation at the same time as she is doing similar work for the Grassic Gibbon Centre. Dennis has a better feel for the visit.

9 Request for visit from St Machar Academy referred to Clare

10 There will be a visit from Jacqui Garnier who is interested in the baptismal picture

7 Curator's report (Louise Coates)

Nothing to report at present

8 Clock Tower (Andrew Newton)

Nothing to report

9 Shop Report (Gwynne Stewart)

GS reported that stock was low at the moment and she would do a big orders towards the end of March. There are still some Lucky Dips to be wrapped and these are in the kitchen. It was noted that more Dinosaur sheets and quiz sheets were required. CC handed some dinosaur sheets to MS who is on duty at the weekend.

10 Events (Clare Thomas)

Contact has been made with St Machar Academy who want to visit the Museum. CT is awaiting a response about a date. There is a wedding taking place on 17th March 2017. CC reported that all is in hand. CC also reported that she have been in touch with a couple who want to hold a Commitment Ceremony in the Museum in August 2018. CT is bringing a group of Girl Guides to the Museum on 2nd May 2017. George Strang is giving a talk to Ladies Probus on 6th June 2017 at their AGM. They are also wanting to visit the Museum and Rhona Robertson will be in touch with CT once the Committee has decided on a date which would be a Wednesday probably.

11 AOCB

1. BE, DC and CC had a meeting with John Harding and Craig Elliott of the Museum Service. There was a discussion about the relationship between the Service and the Museum. A list of Artefacts that were presumed to have been removed to Mintlaw was handed to them. John Harding and Craig Elliott will be visiting the Museum on 29th March 2017 at 2.00 p.m. The Museum's Accreditation has lapsed and this was discussed by DC with Fiona Clark, Museum Curator, Aberdeenshire Council. She has offered assistance to the Tolbooth to renew this. The Museum's documentation for donation of items needs to be updated and DC is looking at this. JB reiterated that only donated items were being taken in now. Members are welcome to visit the Museum Service, Mintlaw. It was noted that as part of the Museum Service they have a website called 'Adlib' which has an inventory of items held by the Council. It was noted that there are no photos on this site. Items may have been donated in the past to the Museum or KDCC but have now been assumed by Aberdeenshire Council. If people had donated items to the Museum and not to the Council they may be able to demand their return. This can be brought up at the meeting on 29th March 2017.
2. It is noted that we no longer need to record the temperature and humidity.
3. Family History Society: Have produced a Memorial Inscription Booklet with support from Stonehaven Heritage Society. There will be ten copies for the Museum.
4. CC had been presented with a cheque of £4000.00 by Meikle Carewe Wind Farm for the lighting. We are still waiting to hear from the Council despite many reminders.
5. At present the Bank Account is with CAF Bank who charge £5.00 per month and we receive 0.05% interest. **It was agreed that DC should look into another Bank that would not charge.**
6. Someone had called at the Museum asking about a Kilt given to Heritage Society,

7. This Fishing DVD would be checked by TM as it keeps freezing.

8. Stonehaven Heritage photo display. GR showed some captioned photos with a fishing theme and suggested that there could be a selection of photos displayed which was changed every few weeks/months. They are all on Heritage website and there are about 400 in the archive. There are also many postcards but these are difficult to display. Copies could be taken but there are no negatives for reprints.

13 Date of next meeting

Wednesday 15th March 2017 in the Bothy, Community Centre

Clare Thomas

Stonehaven Tolbooth Association

(Tolbooth Museum)

A Scottish Charitable Incorporated Organisation (SC043279)

